



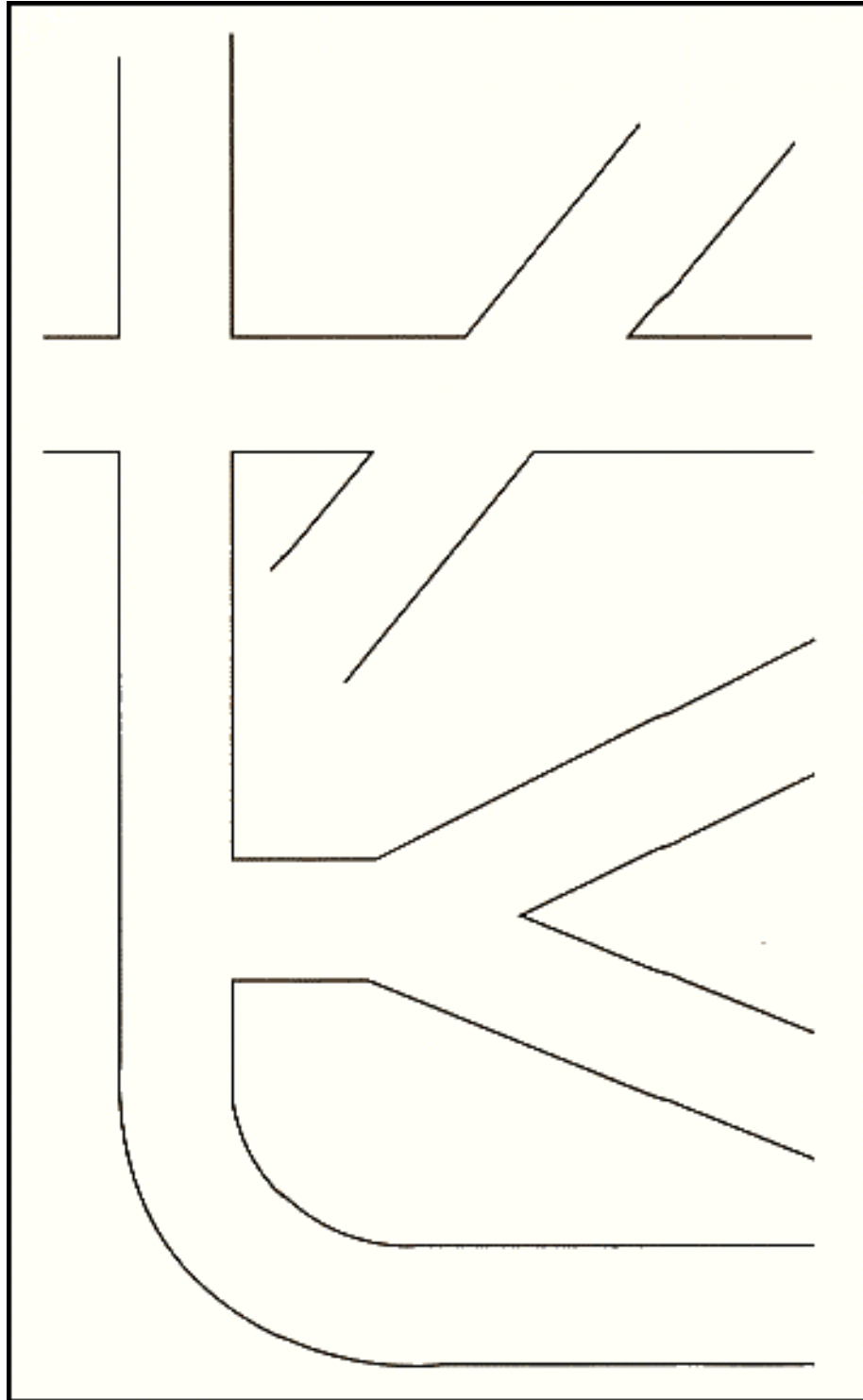
LONGHORN COLLISION CENTER

1607 SOUTH LAMAR BLVD. ★ AUSTIN, TX 78704 ★ (512) 441-DENT ★ FAX (512) 441-3090

ACCIDENT REPORT FORM

ACCIDENT DETAILS			
Date	Time	Location	
Police Dept./Sheriff		Report #	
OTHER VEHICLE INFORMATION			
Year	Make	Model	
License Plate #	Color	# Passenger	
OTHER DRIVER INFORMATION			
Last Name		First Name	
Street Address	City	State/Province	Zip/Postal Code
Home Phone	Business Phone	Cell Phone	
Drivers License #	Insurance Company	Policy #	
REGISTERED OWNER OF OTHER VEHICLE (IF DIFFERENT)			
Last Name		First Name	
Street Address	City	State/Province	Zip/Postal Code
Home Phone	Business Phone	Cell Phone	
Drivers License #	Insurance Company	Policy #	
PASSENGERS IN OTHER VEHICLE			
1. Last Name		First Name	
Street Address	City	State/Province	Zip/Postal Code
Home Phone	Business Phone	Cell Phone	
Drivers License #	Insurance Company	Policy #	
2. Last Name		First Name	
Street Address	City	State/Province	Zip/Postal Code
Home Phone	Business Phone	Cell Phone	
Drivers License #	Insurance Company	Policy #	
WITNESS INFORMATION			
1. Last Name		First Name	
Street Address	City	State/Province	Zip/Postal Code
Home Phone	Business Phone	Cell Phone	
2. Last Name		First Name	
Street Address	City	State/Province	Zip/Postal Code
Home Phone	Business Phone	Cell Phone	

It may be helpful to use the diagram on the back of this form to show the position of all vehicles involved in the accident. Include direction of vehicles were traveling, point of impact, location of traffic lights/signs, intersections and street names.



Call **LONGHORN COLLISION CENTER** at 512-441-DENT.

We'll straighten things out!

WHAT TO DO WHEN YOU'VE HAVE AN ACCIDENT

1. Obviously the first thing you need to do is make sure everyone is all right and call for help if anyone needs it. **Always call 911 if there are injuries.**
2. Texas law requires you to move your vehicle off the roadway if it is drivable. Park it in a safe area out of the way of oncoming traffic. *(Note: In some states it is against the law to move a vehicle from the site of an accident. Know the laws for your area.)*
3. Turn off the ignition of all vehicles involved in the accident.
4. Call the police, even if the damage appears to be minor. Be sure to get all important information such as names, drivers license numbers, insurance information, telephone numbers, etc. Get the name and number of any witnesses to the accident. Use the information form on the previous page.*
5. If you do not call the police, you are required to file a police report within 10 days if there are any injuries or if property damage exceeds \$1,000 for any one person. Many accidents fall into this category. Protect your rights--always file a report.*
6. Do not leave the scene until all matters have been taken care of. Give only the necessary information to the police or to the other parties involved. Do not discuss fault, your personal condition, or anything unrelated to the accident. This can help minimize future legal action.
7. If your vehicle needs to be towed, call **Longhorn Collision Center** at (512) 441-DENT between 7:30 AM and 5:30 PM, Monday through Friday. After hours, call our wrecker service at (512) 233-4TOW, and ask them to tow your vehicle to **Longhorn Collision Center**. Never drive a car that may be unsafe due to collision damage.
8. If a police officer insists on using a wrecker at the scene, know where your car is being taken. Get a card from the tow truck driver or write down the driver's name, towing service name, and phone number. Ask if they can tow it to **Longhorn Collision Center** at 1607 South Lamar. Even if there is an extra charge, this will usually be less expensive than paying storage charges and having it towed to us later.
9. Remove all valuables from your vehicle before it is towed away. Make sure you take your insurance information with you.
10. Call your insurance agent to report the accident. They will provide you with instructions on how to proceed with your claim. If the other party is at fault, also call their insurance company.
11. Get an estimate from the collision repair center of your choice. Remember that hidden damage may not be evident until after tear down.
12. Don't authorize any repairs until the insurance company agrees to pay for the repairs. The shop must have your permission before beginning repairs.
13. Choose your repair shop carefully. Improperly repaired collision damage can decrease the value of your vehicle and make trading it more difficult when buy a new car. Call **Longhorn Collision Center** if you have any questions.*

The information on this page is provided as a service to the motoring public. Nothing contained herein should be considered as legal advice.

*You may download copies of this form and the Accident Report Form ST-2 from our website at www.longhorncollision.com.

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